



Special Event Permit

for

Cullaby Lake Park Ramp Closure

Clatsop County Public Works, Parks Division
2001 Marine Drive, STE 253, Astoria, Oregon 97103
Phone: (503) 325-6542, Fax (503) 325-2753

Application to be made at least 60 days in advance of the date of proposed event.

Application Fee: \$100.00 _____

Name of Event: _____

Type of Event: _____

Date(s) of Event: _____

Applicant: _____ () _____
Name Phone

Address

Sponsor: _____ () _____
Name Phone

Address

Sponsor: _____ () _____
Name Phone

Address

Event Chairman: _____ () _____
Name Phone

Address

Groups anticipating 100 or more attending will:

- 1. Provide at their expense and arrangement a minimum of a 1 and a half yard dumpster on site.
(Listed in the phone book under Garbage)*
- 2. Provide at their expense and arrangement a minimum of 2 chemical toilets on site.
(Listed in the phone book under Toilets)*
- 3. Provide a sufficient number and schedule of full-day parking attendants.*

Please allow these vendors two weeks notice prior to your event.

Number of Event Participants _____ Number of Vehicles: _____

Anticipated Public Attendance: _____ Number of Vehicles: _____

Time(s) of Ramp Closure: Date:_____ Time: From:_____ To:_____

Date:_____ Time: From:_____ To:_____

Date:_____ Time: From:_____ To:_____

Total Hours of Ramp Closure:_____

Sanitary facilities will be provided by:_____

Trash removal will be provided by:_____

How will crowd control be handled:_____

How will parking control be handled:_____

Where will public notices be filed:_____

How & where will signage be handled:_____

Name of concessionaire: _____

Goods/Services to be sold at event: _____

If alcohol is to be sold at event, an OLCC Permit is required. Permit number: _____ (Attach copy of permit.)

If an Oregon State Marine Board Permit is required, please submit a copy of the permit with this application.

Does this organization have prior experience for this type of activity? _____

If yes, please explain your experience, including references _____

Any other efforts that will be made to reduce or minimize the dangers and hazards to public health, safety, tranquility and welfare (such as Noise Control, First Aid, Law Enforcement, etc)? _____

Fees: Due 15 days prior to event.

Fee for Ramp Closure: _____
Additional costs for County Services, if any: _____
Special Event Permit Fee: \$100.00
Total fee for this permit: _____

Ramp closure hourly rates (maximum of 10hrs per day):
Monday after Labor Day to June 29.....\$ 50
June 30 to Sunday after Labor Day – Weekdays....\$100
June 30 to Sunday after Labor Day – Weekends....\$200

Insurance: Liability insurance in an amount sufficient to satisfy the current Oregon Tort Claim Act limits and shall name Clatsop County as an additional insured

Certificate of Insurance MUST accompany this application.

Indemnity: By signing this permit, Applicant agrees to assume the defense of and indemnify and save harmless the County, its Commissioners, Boards, officers, employees and agents, from all suits, actions, damages or claims to which the County may be subjected of any kind of nature whatsoever resulting from, caused by, arising out of or as a consequence of such special events and the activities permitted in connection therewith and Applicant agrees to comply with Clatsop County Ordinance Requiring a Permit for Special Events in County Parks.

Applicant:_____

Date:_____

For County:_____

Date:_____