



# Clatsop County

## Online Law Library

800 Exchange St., Suite 430  
Astoria, OR 97103  
(503) 325-1000, option 1  
[www.ClatsopCounty.gov](http://www.ClatsopCounty.gov)

## Accessing the State of Oregon Law Library

Available to all Oregonians, it includes the United States Code, United States Supreme Court and Court of Appeals Cases; and cases, statutes, regulations, court rules, constitutions, attorney general opinions, and session laws for Oregon, Alaska, Arizona, California, Idaho, Montana, Nevada, and Washington. Access is remote.

### First-time users

Users need to create a free account for access.

1. Using your browser visit the url: [https://soll.libguides.com/index/create\\_library\\_account](https://soll.libguides.com/index/create_library_account). The Registration page appears.
2. Click the **registration page** link.
3. Click **the Register Now** button. The Self Registration panel appears.

Sign In Register Now

Sign in required. Enter login information and then click on the Sign In button.

User ID:

Password:

☐ Remember my password

Sign In

Reset Password Forgot User ID

4. Complete the form.

The image shows a 'Self Registration' window with a title bar and a close button. The text inside reads: 'Registering with SOLL will allow you to track your checkouts and place holds on library resources. For state employees, your library account will also give you access to additional electronic resources (please use your state-issued email when registering). To register, fill-in required fields and click on the Register button.' The form contains the following fields: 'User ID' (with value '43593N'), 'First name', 'Middle initial', 'Last name', 'Patron Type' (dropdown), 'Department' (dropdown), 'Email', 'Format' (with value 'USA'), 'Address 1', 'Address 2', 'Address 3', 'Address 4', 'City', 'State' (dropdown), 'Zip code', and 'Phone number'. A red asterisk indicates required fields. A blue callout bubble with the number '3' points to the 'Email' field. Another blue callout bubble with the number '4' points to the 'Register' button at the bottom left, which is enclosed in a red dashed box. A legend at the bottom left states '\* Indicates a required field'.

5. Click the **Register** button. You will automatically receive a confirmation email. You will receive an Alert indicating your submission.

The image shows an 'Alert' dialog box with a title bar and a close button. The text inside reads: 'Thanks for registering with SOLL! A confirmation email has been sent to the address you supplied. PLEASE NOTE: Accounts will only be confirmed during law library hours.' There is an 'OK' button at the bottom center.

6. **Respond to the email** received to validate your new account.
7. The State of Oregon Law Library will email you a username and password during operation hours.

## Returning users

For users that have already created an account

1. Using your browser visit the url: <https://soll.libguides.com/index>